



SHOP • CONSIGN • ESTATE SALES

Consignment Agreement
5000 Marsh Road, Okemos, MI 48864
517-574-4523

Consignor _____ Date _____ Cons # _____

E-mail _____

Home# _____ Work# _____ Cell# _____

Address _____ City _____ State _____ Zip _____

Kellie's specializes in ladies, men's, accessories, furniture and home décor. We are pleased to offer you the opportunity to consign your merchandise at Kellie's.

Accepted items will be priced and displayed based on supply and demand. There may be items we cannot sell. Please understand that our shopper's preferences must mandate our selection guidelines.

All items must concur with current season being accepted and of current styling. Limit of 20 items viewed, per person, per day. Any item more than two seasons old may not be accepted. All items must be new, like new and sales floor ready. **Clothing MUST be on hangers**

All items must be free of stains, missing buttons, frayed stitching, rips, tears, moth holes or odors, including smoke and moth balls.

Items must be clean and free of blemishes before entering the store. Best condition = faster selling time & more money!

Your items are displayed until they are sold, donated and/or become store owned. Items will be marked down according to supply and demand. The consignor will receive 40% of the selling price, less taxes & fees. Items will be placed on clearance at the end of each season, regardless of date of intake. Regular sales, advertising, special event pricing, coupons and promotions will help sell your items.

Consignor balance may be used towards a purchase or issued as a check with a balance of \$45 or more and may be picked up at the store Monday – Friday from 9am to 6pm or may be used for store credit. If your account balance does not reach \$45 you may use your account balance as store credit. **Check payouts are not available Saturday, Sunday or Holidays.** Funds will be available 7 days after the sale of an item.

Withdrawal of any item before 60 days will result in a 10% processing fee. Items liquidated at \$3.00 or less are considered donated. You may get a list of your donated items each January for your tax purposes. Your unaccepted, unsold and pulled items will be donated to a local non-profit organization and/or become store owned at the end of each season. Donation receipts are available at our sales counter. We do not assume liability for, or insure against loss, damage or theft.

Your account history and balance will be available for 2 years. After 2 years of inactivity your account balance must be used as store credit.

Kellie's Consignment's reserves the right to modify these terms and conditions, or any aspect of the contract, at any time. The most updated terms and conditions of use will be posted to notify you of these changes. These terms are effective immediately and become binding on the signer.

I have read and agree to this contract: _____ Date _____

Any Special Note _____

Employee Initials _____ # of items _____ Thank You!!!! 08/2016

Consignment Drop off is a 4 step process

1. Quick Screen at Consignment Intake of up to 20 items for approval
2. Data entry of items while screening for approval
3. Tagging items for display on sales floor while screening for approval
4. Display in store while screening for **FINAL APPROVAL**

Item's taken at quick screen may be donated for subpar style and/or condition at steps 2, 3 and 4. Kellie's reserves the right to remove any item during the agreement period.